

Keyboard Shortcuts

General Commands

⌘ (command)-S	Save
⌘ (command)-Z	Undo
⌘ (command)-O	Open
⌘ (command)-N	New Document
⌘ (command)-A	Select All
⌘ (command)-P	Print
⌘ (command)-T	Show fonts
⌘ (command)-Q	Quit
⌘ (command)-I	Get Info
⌘ (command)-E	Eject Drive/Disc
⌘ (command)-⇧(shift)-N	New Folder
⌘ (command)-⇧(shift)-Q	Log Out
⌘ (command)-Tab	Cycle between open applications
⌘ (command)-⌘(Delete)	Send to trash
⌘ (command)-⌥ (Option)-⌘(Delete)	Empty trash
⌘ (command)-⇧(shift)3	Screen Shot
⌘ (command)-⇧(shift)4	Screen Shot (Selection)
Working with Windows	
⌘ (command)-N	New Window
⌘ (command)-W	Close Window
⌘ (command)-H	Hide
⌘ (command)-M	Minimize
Editing	
⌘ (command)-X	Cut
⌘ (command)-C	Copy
⌘ (command)-V	Paste